

PRE-APPLICATION PART 2 INSTRUCTIONS

CHAPTER 4a.1: Small Community Water System Facilities

These funds may be used by small community water systems to upgrade monitoring, treatment, or distribution infrastructure (pipes, tanks, pump stations, etc.). The applicant must be in non-compliance with a safe drinking water standard. Construction of a new source (and destruction of the old source) may be eligible if this is the most cost effective solution to the compliance problem.

Maximum Grant: \$2 million

Minimum Grant: \$5,000

The pre-application package for this grant program must not exceed 6 pages total, including Part 1, Part 2, and attachments (described below).

- **You do not need to use all 6 pages.**
- **Any pages beyond the limit will not be reviewed.**
- **Do not attach a cover sheet or cover letter.**
- **Do not attach maps or drawings unless they are included in the page limit.**
- **All forms are to be completed in at least a 10-point font, on 8 ½ x 11 paper, with ½ inch margins all around.**
- **Electronic submittals are preferred (refer to submittal requirements).**

A. Project Title

Repeat the project title from Part 1 of the pre-application.

B. Applicant Water System

Repeat the DHS public water system identification number, the DHS public water system name, and the legal name of applicant from the Part 1 of the pre-application.

C. Funding

1. Prop 50 Grant Funds Requested

Enter the amount of Prop 50 grant funds requested for this project. Note the maximum and minimum grant amounts for each grant program.

D. Problem Description

Provide a concise description of the water system problem(s) that this project is intended to address. Identify the drinking water standard, regulation, or DHS directive violated. Describe the problem in sufficient detail to allow reviewers to understand and evaluate the nature of the problem. Your description may include information from an inspection report, compliance order, permit, engineering report, or study. More than one problem can be covered under one project pre-application but combining a high priority problem with a low priority problem may cause the entire project to be placed in the lower priority category.

Try to fit the description into the space available. If the description does not fit into the space available, continue the description in an attachment (see attachment requirements below). Do not exceed the page limit.

E. Project Description

Provide a concise description of the project and how it addresses the problem described in Question D. Describe in general the types of facilities to be included in the project and the approximate number, size, or capacity of proposed facilities, if known (*i.e.*, 55 gpm treatment facility, 100,000 gallon steel storage tank, 10,000 feet of 4-inch distribution system piping, etc.). Describe the current status of the project. Describe how the project will ensure compliance with drinking water standards.

Begin the description in the space available on the form. Continue the description as necessary in an attachment (see attachment requirements below). Do not exceed the page limit.

Ineligible projects or components: Operation and maintenance of facilities, other than treatment plant startup costs, land costs (other than those necessary for facility installation), house laterals, water system purchase.

F. Attachments

You are limited to **2** pages total for attachments for this pre-application, with a maximum of 6 pages as stated for the entire pre-application. Attach the following information as necessary.

Proposed Project Budget (REQUIRED)

Using the format of Attachment E of this pre-application package, prepare a proposed project budget. Use one page or less for the budget. Do not complete the section on matching funds.

Additional detail for problem description

Continue the problem description as necessary for Question D in an attachment.

Additional detail for project description

Continue the project description as necessary for Question E in an attachment.